

Data Privacy Notice

To all ID card holders of our Library,

The General Data Protection Regulation came into effect in May 2018. In fulfillment of our legal obligation to provide you with further details, we are required to inform you about how we process your personal data. Please note that this refers to data processing requirements we have already conducted in the past, so that the contractual relationship between you and the Library will remain unchanged.

As part of the contractual relationship, we process personal data provided by you.

Individual cases of personal data transmitted to the following persons or authorities must comply with the relevant legal provisions and/or contractual agreement:

- Legal representative;
- Courts;
- Creditor of the person in question, including any persons participating in subsequent legal action, if applicable.

Data we process for administrative and system security purposes

In compliance with current data protection regulations, we process some of your personal data for administrative and system security purposes, for instance, to manage user identifications. This includes electronically generated and archived text documents (e.g. correspondence), as the case may be. Without processing the required data, we are unable to maintain system security, and subsequently, borrowing from the Library is no longer possible.

Data we process in the event of a contract dispute

Should a legal dispute arise during or after a contractually specified loan period, we are obliged to forward the required data to those legal representatives and courts involved in pursuing legal action for a contract dispute.

Consent to process data given voluntarily

Data relating to your phone number and email-address is given voluntarily and solely on the basis of your consent.

You have the right to withdraw any consent you have given, independently and at any time. Your withdrawal requires us to stop processing your data for the designated purposes from that point of time on. It also means that any rights and advantages related to that consent will no longer be available to you. Should you wish to withdraw your consent, please get in touch with us: bibliothek@uni-ak.ac.at

Part of the data used to provide library services is forwarded to the following processors: OBV.SG (<https://www.obvsg.at/>), ExLibris (<https://www.exlibrisgroup.com/>), Service Power Austria (<https://www.bibliothekenservice.at/>), Softfact (<https://www.softfact.eu/>)

Data storage period

We store your data in compliance with legal storage obligations.

We retain loan records used for scientific and research purposes for a period of seven years.

Your rights in relation to personal information

You have the right to information, correction, erasure, restriction, portability and objection with regard to your personal data. Please contact us if you wish to exercise any of your rights. If you feel that processing your data violates the data protection law or that your data protection entitlements have been otherwise harmed, please file a complaint to the data protection authority.

Get in touch with us:

bibliothek@uni-ak.ac.at

or contact our data protection officer:

dsb@uni-ak.ac.at

Your University Library